

NASW

REQUEST FOR PROFESSIONAL REVIEW (RPR)

ETHICS

One copy of this RPR, together with a one- to three-page summary statement about the issue, should be filed with the National Ethics Committee. A separate RPR is required for each individual listed in the alleged violation.

I, _____, hereby file a request for professional review by the National Association of Social Workers (NASW).

ADDRESS: _____

HOME PHONE: _____ BUSINESS PHONE: _____

CELL PHONE: _____ PREFERRED: _____

RESPONDENT: _____

ADDRESS: _____

HOME PHONE: _____ BUSINESS PHONE: _____ CELL PHONE: _____

Was Respondent an active member of NASW at the time of events to be reviewed? If unsure, please contact the Office of Ethics and Professional Review to confirm membership prior to submission. Yes No

DATE(S) of ALLEGED events to be reviewed: _____

DATA TO BE FURNISHED BY THE COMPLAINANT

The Complainant must provide the following information related to the request in a separate statement to be attached to this required RPR form.

- Confidentiality Pledge/Statement of Understanding Form**
- Statement of issue.** The statement must
 - Be no more than three (3) legible pages, double-spaced, 12-point font
 - Include a description of how the alleged misconduct violated the NASW Code of Ethics (citing specific standards)
 - Include a list and detailed description of materials, evidence, and documentation to be used that will support the allegations
 - Include a list of specific witnesses
 - Provide a summary of any other actions taken to correct this matter, including steps within the agency and the status of any legal actions related to this matter.
- Complainant's agreement to release confidential documents.** By engaging in this process the Complainant agrees that he/she is
 - Authorizing the release of his or her confidential information for use in the professional review proceedings
 - Authorizing the release of confidential information about the Complainant or the issues raised in the RPR that is in the custody of the Respondent
 - Permitting the Respondent to use and disclose confidential information contained in confidential clinical notes to prepare a response to the RPR and participate fully in the Professional Review process.
- Full disclosure.** By engaging in this process the Complainant agrees to provide any and all facts and information that is material and necessary to the issues or allegations at hand, so long as the provision of such facts and information would not violate any applicable laws. Complainant understands that it is his or her responsibility to obtain any additional consents necessary for the release of confidential information.

The information I have provided in this RPR and supporting statement is true and correct, and I am able and willing to assert under oath that this is true.

SIGNATURE: _____ DATE REQUEST FILLED: _____

National Ethics Committee ■ Intake Subcommittee
National Association of Social Workers ■ 750 First Street, NE, Suite 800 ■ Washington, DC 20002